

Cabinet Agenda

Monday, 6 December 2021 at 6.00 pm

Council Chamber, Muriel Matters House, Breeds Place, Hastings, East Sussex,
TN34 3UY

For further information, please contact Democratic Services on 01424 451484 or email:
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7a.	Fees and Charges <i>(Kit Wheeler, Chief Accountant)</i> <i>(Cabinet decision)</i>	17 - 64
8.	Exclusion of the Public To resolve that the public be excluded from the meeting during the consideration of the items of business listed below because it is likely that if members of the public were present there would be disclosure to them of “exempt” information as defined in the paragraphs of schedule 12A to the Local Government Act 1972 referred to in the relevant report.	

9. Agreeing the Public Convenience Cleaning Contractor from April 2022 (Part 2)
(Mike Hepworth, Assistant Director, Environment and Place)
(Cabinet decision)

65 - 68

19 NOVEMBER 2021

Present: Councillors Forward (Chair), Barnett (Vice-Chair), Batsford, Chowney, Evans, Rogers and Webb.

384. APOLOGIES FOR ABSENCE

None received.

385. DECLARATION OF INTERESTS

None received.

386. MEDIUM TERM FINANCIAL STRATEGY 2022/23 - 2025/26

The Chief Finance Officer presented a report to set out the Medium Term Financial Strategy (MTFS) 2022/23 – 2025/26.

The MTFS seeks to inform the budget process and enables the council to produce a viable and fully resourced Corporate Plan.

The report identifies £1.83 million of additional expenditure that the council is likely to incur in the current financial year. Some of these items are one-off expenditures, such as the dangerous structure at Battle Road and the West Hill Cliff Railway closure. The council has also made a claim to the government for loss of fees and charges income during the pandemic.

However, the increase in homelessness costs, predicted to be £475,000 this year, have resulted in substantial additional expenditure. Similarly, net expenditure on rough sleepers is projected to increase by £270,000 in the current year, with demand likely to increase.

The Leader of the Council has written to the government explaining the situation and calling for additional funding. It is not yet known what the funding settlement will be from central government, although this is expected to be announced before Christmas.

Overall, the deficit is set to rise from the £1.483 million initially projected to £2.292 million this financial year and thereafter increasing until 2025-26. Unless action is taken the council's unallocated reserves are set to fall below the agreed minimum of £6 million. £465,000 of in-year savings have been identified in the current financial year in order to mitigate the need for the reserves to fall below the recommended minimum level.

Councillor Chowney proposed approval of the recommendations, seconded by Councillor Barnett.

CABINET

19 NOVEMBER 2021

RESOLVED (unanimously):

1. Approve the Medium Term Financial Strategy.
2. The Council take the robust actions necessary in this financial year and throughout the 2022/23 budget process to achieve a sustainable budget and maintain the minimum recommended level of unallocated reserves.
3. Service costs are reduced in this financial year to contain costs as detailed in Table 1 of this report, and that further savings be made where practicable.
4. Full Council to note the action taken and that there is potentially a greater call on Reserves in 2021/22.

Reasons:

The council matches its available resources to its priorities across the medium term. The Council needs to achieve estimated savings of some £3.1m in order to achieve a sustainable budget in 2022-23. In arriving at this figure many assumptions have once again had to be made on future funding, spiralling costs of homelessness, and also the ongoing impacts of Covid-19 on income streams. The estimates will continue to be updated as and when the government announces details of future funding and demand and inflationary impacts are updated.

The report provides the opportunity to assess the council's resources to assist the review of corporate priorities. Given the additional spending pressures in 2021-22 and an increase in the deficit of some £809,000 immediate action should be taken to cut expenditure to preserve reserves at their minimum recommended levels.

The Council has a statutory duty to set a balanced revenue budget each year and this strategy seeks to highlight the major issues (in advance) in order to do so.

387. MINUTES OF LAST MEETING

RESOLVED - that the minutes of the meeting held on 1st November 2021 be approved as a true record.

(The Chair declared the meeting closed at 3.10pm)

Agenda Item 5



Report To: Cabinet

Date of Meeting: 6th December 2021

Report Title: Agreeing the Public Convenience Cleaning Contractor from April 2022.

Report By: Mike Hepworth
Assistant Director for Environment and Place

Key Decision: Yes

Classification: Public (Part 1)

Purpose of Report

Subject to the satisfactory completion of the appropriate due diligence processes, to agree the appointment of a new Public Convenience (PC) cleaning contractor from 1st April 2022.

Recommendation(s)

Subject to the satisfactory completion of due diligence checks, to award contractor 3 the contract of providing PC cleaning services for Hastings Borough Council from 1st April 2022 on an initial term of 3 years, with the option to extend for 2 + 2 years.

Reasons for Recommendations

The current PC cleaning contract comes to an end on 31st March 2022. This contract has been extended as far as it can, and therefore a new contract is required. Following a competitive tender exercise which received 5 tenders, the East Sussex Procurement Hub has advised that contractor 3 is the most economically advantageous tender for this essential service from 1st April 2022. At the time this report was drafted they were completing the due diligence checks.

INTRODUCTION

1. Facility cleaning is an essential part of managing any council building. Not only does it help to stop the spread of disease and provide pleasant facilities for customers to use; clean public toilets re-enforce a positive view of those facilities, ultimately improving the reputation of the council and town to staff, residents, and visitors alike.
2. PC cleaning is currently a contracted service and has been for decades. The current contract with Specialist Hygiene Services (SHS) comes to an end on 31st March 2022. A new contract will be required to ensure that the cleansing standards in PCs are maintained.
3. Following an initial assessment of available methods of service delivery, specifically considering if the PC cleaning service should be brought in-house, the decision was made to continue with a contracted service for the immediate future. This decision has allowed for limited resources within the council to focus on other essential internal projects.
4. Following the aforementioned decision, a competitive tendering exercise was carried out, the results of which are included within this report.

BACKGROUND TO PC CLEANING

5. Hastings Borough Council is currently responsible for 19 public toilets spread across Hastings and St Leonards. Most of these toilets are in high footfall areas – specifically along the seafront and green spaces.
6. These public toilets are viewed as an essential element of our offer to local residents and visitors to the town.
7. The two busiest facilities, The Stade and Pelham Place, have an attendant every day of the year, except Christmas Day. During the summer season the PCs in Alexandra Park, along with Marina and Warrior Square use two shared roving attendants. The remaining toilets are cleaned twice a day by a mobile crew, with opening hours differing depending on the season.
8. PC cleaning has been a contracted service for in excess of 30 years. The current contractor is SHS, who have been successful in retaining the contract for PC cleaning in Hastings for over 20 years.
9. SHS also operate the PC cleaning service for Rother District Council. While the two contracts are separate, some of the staff are shared across both contracts. The existing contract was tendered on the basis of an initial 3-year period, followed by 2 x 1 year extensions, the last of which comes to an end on 31st March 2022.
10. As with a number of contracts operated in Hastings, the service is subject to considerable seasonal variation and in the Summer sees a vast increase in customer use. This is particularly noticeable in the facilities located along the seafront, and during these months all public toilets are open for longer hours to accommodate the general increase in visitors across the town.
11. This variability has an impact on the number of staff required to operate the service as well as the number of consumables (e.g. toilet rolls) used each day. Depending on the weather and number of events run during any given year, the number of customers, consumables, and ultimately cost, can change considerably thus making budget forecasting difficult.

PROCUREMENT PROCESS AND RESULTS

12. In early 2021 a working group was established to consider options for public toilet cleaning at the end of the current service contract. The working group included representatives from Transformation and Programmes, Business Support, Waste, Legal, Human Resources, East Sussex Procurement Hub (ESPH) and Finance, as well as being attended by the portfolio lead councillor for finance and procurement.
13. As part of the procurement process, the service specification was reviewed and agreed with the appropriate portfolio leads, and along with other tender documents was released by the ESPH on 28th September 2021.
14. Throughout the procurement process, considerable interest was shown by the industry and in total five tender returns were received. These were evaluated, with the quality and price submissions assessed by separate panels. The price and quality of the submissions was weighted equally, as both are very important with a high profile service such as PCs.
15. The financial and quality submissions, along with their relative assessment scores are included within the associated part 2 report on this agenda.
16. Combining the scores achieved for both quality and prices has identified contractor 3 as the most economically advantageous bidder. It is therefore the recommendation of this report that contractor 3 should be awarded the contract of public convenience cleaning within the Borough of Hastings for an initial period of 3 years, with the option to extend for a further 4 years, on a 2 plus 2 basis.

POLICY IMPLICATIONS

17. There are clearly a number of policy implications arising from these proposals, and they are outlined below under the appropriate headings.

Equalities or community cohesiveness

18. Public toilets are used by a wide array of customers, some of whom view them as a lifeline, enabling them to visit the town without worrying about where the closest toilet is. Customers expect these buildings to be kept in a clean state, thus giving them peace of mind, allowing them to carry out their work, leisure activity, or visit to the town without worrying about the safety of making use of the facilities.

Crime and fear of crime

19. There are many benefits to the provision and regular cleaning of public toilets. Of particular note is that available toilets reduces the number of cases of public urination and defecation – a point that was heavily evidenced in 2020 when the PC's were closed for a period of time due to COVID-19 lockdown restrictions.
20. Conversely, public toilets can be a magnet for anti-social behaviour and drug abuse. However, having a regular cleaning regime reduces this risk considerably – especially in the facilities serviced by attendants along the seafront.

Risk Management

21. There are a number of different risks associated with the way we deliver PC cleaning. If facilities are poorly cleaned there could be a considerable impact on the reputation of the

council as well as elevating service costs and possibly introducing an additional health risk to customers if the service isn't operated well.

Environmental and Climate Change Issues

22. As with any cleaning activity, there are a number of chemicals that are used as part of that process. HBC would want to ensure that chemicals that could be harmful to the environment are not used in our facilities. Any chemicals included within the service would need to be used in the way directed to protect the environment, the cleaning operative and customers using the facilities. These requirements have been built into the service specification.
23. The PC cleaning contract has also been specified with the use of ultra-low emission vehicles in place of traditional diesel or petrol vans, adding to HBC's commitment to reduce carbon emissions throughout the borough.

Economic/Financial Implications

24. The economic/ financial implications of this decision have been included in the associated part 2 report within the same agenda.

Organisational Consequences

25. As with any other front-line service used by a high number of customers, getting PC cleaning right is essential. Failing to do so not only gives a negative impression of the service to customers, but it could also result in the spread of infection (e.g. COVID-19), all of which could damage the reputation of HBC.
26. Lastly, the council's current financial situation is extremely challenging. Excessive amounts of additional cost could have a significant effect on the council's ability to fulfil its other main functions, leading to a forced re-evaluation of service provision to identify areas that could be discontinued.

Legal Implications

27. Legal services have been involved in this project from the outset, to ensure compliance with standing orders relating to procurement, and to advise on matters such as contract terms and conditions.

URGENCY

28. As noted in the introduction, the current public convenience cleaning contract comes to an end in March 2022. The contract does not have the option to be extended. To allow enough time for service mobilisation, an urgent decision is required, without which public convenience cleaning will cease on 31st March 2022.

TIMETABLE OF NEXT STEPS

29. Table 1 provides a list of future activities relating to public convenience cleaning services.

Table 1 – Public Convenience Cleaning Timetable, November 2021- June 2022.

Action	Key milestone	Due date (provisional)	Responsible
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Cabinet Approval	Allows approval to appoint contractor	06/12/21	AD Environment and Place
Charity committee approval	Allows approval to appoint contractor	13/12/21	AD Environment and Place
Service Award	Contract awarded	14/12/21	ESPH/ Waste and Cleansing Services Manager
Alcatel	Cooling off period	10 days from award	ESPH/ Waste and Cleansing Services Manager
Mobilisation	Contract commences	01/04/22	Waste and Cleansing Services Manager

Wards Affected

All Wards

Policy Implications

Reading Ease Score: 13

Have you used relevant project tools?: Yes

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	Y
Crime and Fear of Crime (Section 17)	Y
Risk Management	Y
Environmental Issues & Climate Change	Y
Economic/Financial Implications	Y – see part 2 report
Human Rights Act	N
Organisational Consequences	Y
Local People's Views	N
Anti-Poverty	N
Legal	Y

Additional Information

N/A

Officer to Contact

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Agenda Item 6



Report To: Cabinet

Date of Meeting: Monday, 06 December 2021

Report Title: Neighbourhood Plan - Scheme of Delegation

Report By: Victoria Conheady

Key Decision: N/A

Classification: Open

Purpose of Report

To seek Cabinet agreement on a Scheme of Delegation for Neighbourhood Planning purposes.

Recommendation(s)

1. That the Cabinet agrees that all decisions and responses in respect of Neighbourhood Planning be delegated to the Assistant Director for Regeneration and Culture in consultation with the Lead Councillor for Forward Planning, excluding decisions to make (adopt) a Neighbourhood Development Plan.

Reasons for Recommendations

To ensure that the Council, as Local Planning Authority, can execute its statutory duty to assist in the production of Neighbourhood Plans in accordance with the Regulations in a timely and efficient manner. The making (adopting) of a Neighbourhood Development Plan is a Full Council decision.

Background

- 1.1. The ability for a Neighbourhood Forum to produce a Neighbourhood Development Plan is contained within the Localism Act 2011. The Town and Country Planning Act 1990 (“the Act”) and the Neighbourhood Planning (General) Regulations 2012 (as amended by the Neighbourhood Planning (General) (Amendment) Regulations 2015) (“the 2012 Regulations”), provide the statutory process as to how a Neighbourhood Development Plan will be developed and implemented. The Neighbourhood Planning (General) and Development Management Procedure (Amendment) Regulations 2016, introduced statutory timescales by which decisions relating to Neighbourhood Planning have to be made.
- 1.2. Neighbourhood Development Plans give communities the opportunity to set planning policies as Neighbourhood Development Plans which will form part of the development plan of a Local Authority once implemented and will sit alongside their Local Plan. The Council’s responsibility as Local Planning Authority is largely technical in nature, for example advising on conformity with the Development Plan and checking that Neighbourhood Development Plans have followed correct procedures. Once made (adopted), a Local Planning Authority must consider a Neighbourhood Development Plan when deciding applications for planning permission, along with any other material considerations.
- 1.3. Decisions relating to the making of Neighbourhood Development Plans are an executive function (Cabinet) as they are not defined as development plan documents and are not included in the list of plans and strategies listed in Column 1 of the table to Schedule 3 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 which require Full Council approval.
- 1.4. The decisions involved in the process of making a Neighbourhood Development Plan are largely technical or administrative in nature, however certain decisions, for example, the decision to hold a referendum or ultimately the decision to make the Neighbourhood Development Plan and bring it into force could be key decisions and as such should include councillor involvement.
- 1.5. When exercising our responsibilities in relation to the Neighbourhood Planning process, the Council as LPA is required to make efforts to conclude each stage promptly as certain decisions must be made within prescribed time periods as set out in the relevant Regulations.

Proposal

- 1.6. The process of making a Neighbourhood Development Plan is essentially technical or administrative and could be delegated to Senior Officers with input from the relevant Lead Councillor where appropriate. Officers are recommending that the proposed Scheme of Delegation to seek to obtain approval for all decisions and responses in respect of Neighbourhood Planning to be delegated to the Assistant Director for Regeneration and Culture in consultation with the Lead Councillor for Forward Planning, excluding decisions to make (that is adopt) a Neighbourhood Development Plan. This would be set out as follows:

Designation of Neighbourhood Plan Areas and Neighbourhood Forums

- 1.7. On receipt of a Neighbourhood Area application or Neighbourhood Forum application, it is recommended that the Assistant Director for Regeneration and Culture in consultation with the Lead Councillor for Forward Planning be given delegated authority to determine

applications relating to the area to be covered by a proposed Neighbourhood Plan or the group undertaking the development of the Neighbourhood Plan.

Representations on Emerging Plans

- 1.8. The Local Planning Authority has a duty to provide advice and assistance to Neighbourhood Planning Groups and it is proposed that authority is delegated to the Assistant Director for Regeneration and Culture to provide technical support and advice on Emerging Neighbourhood Plans in line with the relevant legislation and practice guidance and submit representations on behalf of the Council at the Regulation 14 Consultation and Examination stage. Prior to this, advice and support is given by officers on an informal basis.

Submission and Examination

- 1.9. On receipt of a draft Neighbourhood Plan submitted to it for independent examination, a Local Planning Authority must satisfy itself that it complies with all the relevant statutory requirements (outlined in Regulation 15) before publicising the draft Neighbourhood Plan and arranging an Independent Examination (outlined in Regulations 16 and 17). It is proposed that the Assistant Director for Regeneration and Culture be given delegated authority to determine whether the appropriate legal requirements (outlined in Regulation 15) have been met in relation to submission.
- 1.10. It is also proposed that the Assistant Director for Regeneration and Culture be given delegated authority to identify and appoint an appropriate person to examine the Neighbourhood Plan and to submit the Neighbourhood Plan to the examiner. The appointment must be made in conjunction with the Qualifying Body who submitted the plan (pursuant to Paragraph 7 of Schedule 4B to the 1990 Act (as applied by section 38A of the 2004 Act).

Referendum

- 1.11. Following the Independent Examination of a Neighbourhood Plan, the Examiner will publish a report recommending that the Neighbourhood Plan go to referendum as is, or, that the Plan with proposed modifications go for referendum, or that the Plan proposal be rejected. If a referendum is recommended the Examiner will indicate the area within which the referendum may be held. The Local Planning Authority must publish the Examiner's Report (as per Regulation 18) and take the decision as to whether to send the Neighbourhood Plan to referendum. Regulation 18 also provides that the Local Planning Authority must consider what action to take in relation to the recommendations in the Examiner's report and whether any modifications to the Plan are required. The Local Planning Authority must publish a decision notice in respect of any decision taken under Regulation 18 of the 2012 Regulations. On receipt of an Examiner's Report it is recommended that the Assistant Director for Regeneration and Culture, in consultation with the Lead Councillor for Forward Planning be given delegated authority to publish the Examiner's report, determine whether the Neighbourhood Plan should go to public referendum, make any modifications to the draft Plan to go forward to referendum and publish a decision statement in accordance with Regulation 19 of the 2012 Regulations and establish the area(s) within which the referendum on a proposed Neighbourhood Plan should be held, taking into account the views of the Independent Examiner.
- 1.12. However, prior to the referendum, a report for information, will be brought to Cabinet.

Making a Neighbourhood Plan

1.13. Following a referendum, Cabinet will decide whether to make the Neighbourhood Plan or not. Subject to the outcome of the referendum being in support of the draft Neighbourhood Plan, a report would be prepared following the referendum recommending the making of the draft Neighbourhood Development Plan.

Summary

1.14. In the absence of any detail in the Standing Instructions to Authorised Officers in Part 8 of the Council's Constitution, officers advise that approval is sought from Cabinet for a Scheme of Delegations in respect of specified functions and decision making under the Neighbourhood Planning process to delegate certain administrative and technical tasks to Senior Officers in order to ensure compliance with the time limits. This report recommends that that all decisions and processes in respect of the Neighbourhood Planning Process be delegated to the Assistant Director for Regeneration and Culture, in consultation with the Lead Councillor for Forward Planning except for the making of the Neighbourhood Development Plan.

1.15. There are financial implications associated with the submission, publication and examination of a proposed Neighbourhood Development Plan. The costs associated with submission and publication will consist primarily of printing and postage. The cost of appointing an independent examiner will also incur costs, as will holding a referendum. Financial support is provided from the Department for Levelling Up, Housing and Communities and the total funding for each completed Neighbourhood Plan is c.£25,000, for each of the first five Neighbourhood Plans in any Council area. This direct support is to ensure that Local Planning Authorities receive sufficient funding to enable them to meet their legislative duties in respect of neighbourhood planning

Public Exemption

1. None

Timetable of Next Steps

2. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Adopt scheme of delegation as proposed	Cabinet 6 th December 2021	6 th December 2021	Planning Policy & Legal

Wards Affected

(All Wards);

Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	N
Crime and Fear of Crime (Section 17)	N
Risk Management	N
Environmental Issues & Climate Change	Y
Neighbourhood plans provide the opportunity to support further climate change mitigation and adaptation measures at the neighbourhood level to help support the council's net-zero targets	
Economic/Financial Implications	Y
Human Rights Act	N
Organisational Consequences	N
Local People's Views	N
Anti-Poverty	N
Legal	N

Additional Information

Background papers:

1. The Neighbourhood Planning (General) Regulations 2012 –
http://www.legislation.gov.uk/uksi/2012/637/pdfs/uksi_20120637_en.pdf

2. The Neighbourhood Planning (General) and Development Management Procedure (Amendment) Regulations 2016 –
http://www.legislation.gov.uk/uksi/2016/873/pdfs/uksi_20160873_en.pdf

Officer to Contact

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Agenda Item 7

To Councillor Battley
Chair of Overview and Scrutiny Committee

ACCESS TO INFORMATION RULES

KEY DECISIONS

RULE 20 –general exceptions.

NOTICE is hereby given under Rule 26 of the Access to Information Rules contained in the Council's Constitution that the following key decision will be taken at Cabinet on: -

Cabinet date: 6 TH December 2021			
Item: Fees and Charges			
<u>Decision</u>	<u>Consultation and Timetable</u>	<u>Working Papers and files</u>	<u>Responsible Officer / Portfolio Holder</u>
1. Fees and Charges be increased by a minimum of 3.9% except where there are clear reasons for not doing so, or where charges are on a statutory basis.		Fees and Charges report	Peter Grace / Cllr Peter Chowney
2. Fees and charges proposed by services be agreed.			

Signed



Chief Legal Officer

Dated 24th November 2021

Note:

Rule 26.20 General Exception

If a matter which is likely to be a key decision has not been included in the forward plan, then subject to Rule 26.21 (special urgency), the decision may still be taken if:

- (a) the decision must be taken by such a date that it is impracticable to defer the decision until it has been included in the next forward plan and until the start of the first month to which the next forward plan relates;
- (b) the Chief Legal Officer has informed the chair of a relevant overview and scrutiny committee, or if there is no such person, each member of that committee in writing, by notice, of the matter to which the decision is to be made; and
- (c) the Chief Legal Officer has made copies of that notice available to the public at the offices of the Council; and
- (d) at least five clear days have elapsed since the Chief Legal Officer complied with (b) and (c).

Where such a decision is taken collectively, it must be taken in public.

Agenda Item 7a



Report to: Cabinet

Date of Meeting: Monday, 6 December 2021

Report Title: Fees and Charges

Report By: Kit Wheeler, Chief Accountant

Key Decision: Y

Classification: Open

Purpose of Report

This is the annual review of the Council's fees and charges.

Recommendations

- 1. Fees and Charges be increased by a minimum of 3.9% except where there are clear reasons for not doing so, or where charges are on a statutory basis.**
- 2. Fees and charges proposed by services be agreed.**

Reasons for Recommendations

The Council relies on income from fees and charges to provide services and supplement Government funding where this does not fully cover the cost of the service, we as a Council provide. Historically costs have continued to increase whilst central funding decreases.

Background

1. The Council's total fee income budget for 2021/22 amounts to c.£6.5m (including car park charges). To protect the real value of this income the Council needs to review its fees and charges on an annual basis.
2. The Council is recommended, as best practice, to consider its fees and charges in a context that is wider than simply income generation. To that end Council's are encouraged to produce a fees and charges strategy against which annual reviews are considered.
3. The last couple of financial years has seen unprecedented pressure on our Council's financial resources, specifically around loss of income from our fees and charges as a result of Covid-19. This has meant that the Council has had to carefully consider the future options when it comes to price variation and future pricing strategies.
4. As part of the Government's Sales, Fees and Charges compensation scheme the council has been able to reclaim some lost income for all of 2020/21, in 2021/22 we have only been able to submit a claim in respect of the first three months of 2021/22 which amounts to some £53,000.

Introduction

5. A strategy has been in place for a number of years. This has been updated for 2022/23 and is included in Appendix A. The fees and charges schedules have been updated to give a consistent style and a single recommendation to make it easier for Councillors to review and approve.
6. Each service has been asked to review its fees and charges with a 3.9% increase in mind or to provide justification as to why a lower increase is recommended. Ordinarily to maintain the value of fees and charges income, the minimum increase should reflect inflation – based on the retail price index. A comparison between this year and last can be found below for reference.

	July 2020	August 2020	July 2021	August 2021
RPI (%)	1.6	0.5	3.9	4.8

7. As a result, the decision was taken that we would apply a rate of 3.9% increase unless specific areas felt there was a need to diversify away from this. This will therefore allow for other factors such as the local economy not being as a strong as it was twelve months previous, but still allowing us as a Council to provide the excellent services at a level our residents have come to expect from us whilst maintaining our financial stability at what is a challenging time.

8. Car parking income forms a significant proportion of the Council's income and there are wider economic considerations to be taken into account when determining the charges. The parking fees are therefore variable in rate increase as shown in Appendix E given its complex and detailed nature. However, for transparency purposes the average increase is 6.1% for season ticket permits and 4.9% for pay and display.
9. Chalets and Private Hire Beach Huts is another area where there are wider considerations when factoring price increases. The majority of charges have been increased by 2.1%.
10. All Fees and Charges are listed in Appendix B to Appendix E and will vary in their percentage increase for various factors. One example for this variance to the recommended increase could be for example, where the service has wanted to keep to a 'round' amount for ease and experience of customers as well as making it easier for staff and system changes.
11. As a result, some of the changes are higher than the recommended 3.9% as well as being lower than this figure where decisions were made to 'round down' and keep at the current pricing bracket.

Financial Implications

12. There are implications for the Council should it choose not to increase fees and charges. The Council is effectively cash limited through the level of government grant it receives and the "cap" on the level of Council Tax it can raise. If fees and charges are not increased then to achieve a balance budget the Council's options are to make efficiencies, cut services more deeply or use up the limited reserves it has more quickly.
13. The total proposed increase in Fees and Charges in 2022/23 will lead to an estimated Income budget increase of £172,000.
14. Equalities and Community Cohesiveness

The individual reports on the agenda consider the implications for each service area.

Timetable of Next Steps

15. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Advise service users of increased fees	Fee increase date	1 January 2022 or 1 April 2022 depending on fee	Assistant Directors
Build increased income into budget	2022/23 Budget	February 2022	Chief Finance Officer

Wards Affected

All

Policy Implications

Reading Ease Score:

Have you used relevant project tools?: N

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	N
Crime and Fear of Crime (Section 17)	N
Risk Management	N
Environmental Issues & Climate Change	N
Economic/Financial Implications	Y
Human Rights Act	N
Organisational Consequences	N
Local People's Views	N
Anti-Poverty	N

Additional Information

Appendix A - Fees and Charges Strategy
Appendix B - Environment and place Fees and Charges Summary
Appendix C - Regeneration and Culture Fees and Charges Summary
Appendix D - Housing and Built Environment Fees and Charges Summary
Appendix E – Parking Fees and Charges Summary

Officer to Contact

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FEES AND CHARGES STRATEGY– 2022/23

1. Introduction

- 1.1 The Council provides a wide range of services to the local community and visitors for which it is able to make a charge – either under statutory powers (set by the Government) or discretionary (set by the Council).
- 1.2 Income from fees and charges is an important source of revenue for the authority.
- 1.3 The purpose of this Strategy, is to provide a framework and set out the key principles to be adopted in the annual review and setting of General Fund Fees and Charges. A similar strategy was produced in respect of last year. It is important for this Strategy to become embedded and linked to the Council's Medium Term Financial Strategy (MTFS). It should also compliment the Council's key objectives and priorities, i.e. as reflected in specific subsidies and concessions where there is a need to ensure comprehensive participation by the local community.
- 1.4 The main focus of this strategy is on discretionary charges, i.e. where the Council can exercise some degree of control. The aim is to ensure that the Council makes optimum use of its charging powers having regard to its core priorities and objectives. This will help to fulfil its place-shaping responsibilities.
- 1.5 Covid-19 has impacted significantly on the local community, businesses and residents and the withdrawal of Universal Credit monies after a year will impact on those with least resources in the community. There remain many issues which can cause financial uncertainty for businesses in 22/23 and beyond.
- 1.6 It is therefore imperative that we find an equilibrium between increasing our fees and charges to aid our services deliver what they need to, whilst recognising that the wider, potentially, negative social and economic impact on our residents will be far greater over the next couple of years and needs to be taken into consideration.

2. Background and Context

2.2 Broadly, fees and charges fall into one of two categories:

- Non-discretionary (statutory) – these are set by the Government and include planning, licensing, etc.
- Discretionary (there is no legal obligation) – these are set by the Council in line with the current policy for services such as Leisure, Arts and Car Parking.

Each year, fees and charges are reviewed as part of the Council’s budget setting process – usually to reflect an increase in line with RPI inflation.

Inflation Indices (last year and this):-

	July 2020	August 2020	July 2021	August 2021
RPI (%)	1.6	0.5	3.9	4.8

The current rate is 3.9% (July 2021), whilst CPI is 2.0% (July 2021)

2.3 Charges do more, however, than just raise income and lower the burden on the general council tax payer. They play a significant role in the achievement of a range of Council priorities from social inclusion to the contribution towards the health of the local community. In addition, they play a key role in:

- service delivery
- raising income and helping to deliver a balanced budget
- controlling access to services
- responding to competition – setting prices higher or lower than market rates,
- funding investment in new/existing services
- affecting (and influencing) public behaviour, i.e. to influence the level and timing of use, e.g. use of transport

2.4 Increasingly, there is a need to demonstrate the costs of chargeable services and the extent of any subsidy or concession.

3. Factors to consider when reviewing Fees and Charges

- Charges should be: fair and equitable; transparent, easy to understand; and applied consistently. In some circumstances, the Council will offer subsidies to all users or concessions to specific user groups where this is consistent with achieving its core objectives. However, it will not provide subsidy to commercial operators from the council taxpayer.
- Aligned with budget setting, the annual review of fees and charges is a focus on delivering service priorities and dealing with potentially sensitive or contentious

issues. It may also help to close any funding gap.

- The appropriateness of charges should be regularly reviewed as part of a 3 year rolling programme (linked to the Medium term Financial Strategy and supporting strategies) in order to consider issues relating to cost recovery, income generation, concessions, etc.
- Where appropriate, specific strategies for significant income streams should be produced, e.g. car parking.
- Where appropriate, relevant partners and stakeholders should be consulted as part of any significant review of charges (e.g. structural review).
- Where necessary charges should undergo an equality and diversity impact assessment to ensure they fully comply with any legislative requirements.

4. Budgetary Principles

- Any fee or charge should look to cover the full cost of the service, including the cost of capital except where Members have agreed otherwise.
- Where less than full cost is being recovered, the justification for the decision is reviewed at least every 3 years to ensure it remains valid and that significant income is not being lost.
- Where there is a policy to provide a subsidy level or concession this should be clearly documented and the level of subsidy/concession calculated, together with the financial implications.
- Where increases to current charges are being proposed then income profiling models should be completed in order to accurately predict future income levels.
- Where leases contain rental profiles these should be documented and incorporated into the budget setting process.
- Where appropriate, benchmarking data from other providers of the service (including private sector) should be included in the service plan and explanations for significant differences should be provided. However, it should be recognised that local variations in charging is an inevitable consequence of flexibility to use charges in ways that meet local circumstances.
- As a minimum, once the charge has been set, it should be increased annually in line with inflation unless this conflicts with agreed policy.
- Material fluctuations in charges year on year (+/- 5%) will be highlighted as part of the annual review process.
- The setting of fees and charges should be made in accordance with the current VAT regulations.

- Where appropriate, the cost of administering the charge, including debt collection should be proportionate to the income generated.

5. Setting the Right Level and Structure of Charges

- 5.1 This is crucial because it has a significant effect on how well the Council achieves its financial, service and core objectives.

6. Annual Review

- 6.1 Fees and charges are reviewed annually by lead members at a joint meeting. The Constitution (Para 86, Part 8) allows for the approval of charges to be made by Directors or their nominees in accordance with Council policies and any criteria approved by Cabinet. The charges are thus determined in accordance with this strategy. There have been calls to review charges when setting the annual budget – but this is currently problematic where beach huts are concerned as they need to be determined well in advance of the annual renewal date in January of each year.

Peter Grace
Assistant Director Financial Services and Revenues
(Chief Finance Officer)

APPENDIX B
OPERATIONAL SERVICES DIRECTORATE
Environment & Place

LICENCE FEES

All discretionary licence fees are made up of two factors, Part A (Application and issue) and Part B (Ongoing compliance). If the licence application is refused Part b will be refunded. Full details can be obtained by contacting the licensing

Licence Type	M/F	Charges 2021-22	Percentage Increase (RPI)	Charges 2022-23
Animal Welfare ** Plus Vet fee				
Dog Day Care / Home Boarding		£311.00	3.9%	£323.00
Commercial Boarding		£267.00	3.9%	£277.00
Breeding of Dogs**		£278.00	3.9%	£289.00
Pet Shop		£267.00	3.9%	£277.00
Riding Establishment (up to 10 horses) **		£267.00	3.9%	£277.00
Dangerous Wild Animals-initial **		£1,156.00	3.9%	£1,201.00
Zoo (6 yearly) **		£1,156.00	3.9%	£1,201.00
Keeping/training animals for exhibition		£221.00	3.9%	£230.00
Hackney Carriage/Private Hire				
Hackney Carriage/Private Hire Driver (1 year)		£156.00	3.9%	£162.00
Hackney Carriage/Private Hire Driver (3 year)		£388.00	3.9%	£403.00
Hackney Carriage Vehicle *		£240.00	3.9%	£249.00
Hackney Carriage Plate Temporary Plate		£113.00	3.9%	£117.00
Plate Loan (refund on return)		£37.00	3.9%	£38.00
DBS	M	£40.00	NA	£40.00
DBS Processing Admin Fee				£10.00
PRIVATE HIRE OPERATOR LICENCE FEE STRUCTURE				
Number of vehicles in each fee band				
1 (1 year)		£127.00	3.9%	£132.00
2 to 20 (1 Year)		£194.00	3.9%	£202.00
21 to 70 (1 Year)		£415.00	3.9%	£431.00
71 & above (1 year)		£1,309.00	3.9%	£1,360.00
1 (5 year)		£357.00	3.9%	£371.00
2 to 20 (5 year)		£653.00	3.9%	£678.00
21 to 70 (5 year)		£1,760.00	3.9%	£1,829.00
71 & above (5 year)		£6,211.00	3.9%	£6,453.00
Private Hire Vehicles *		£240.00	3.9%	£249.00
Private Hire Vehicle Temporary plate		£113.00	3.9%	£117.00
Plate Loan (refunded on return of plate)		£37.00	3.9%	£38.00
Hackney Carriage/Private Hire Drivers Licence Test Re-take (1)		£50.00	3.9%	£52.00
Hackney Carriage/Private Hire Drivers Licence Test Re-take (2)		£75.00	3.9%	£78.00
Replacement Drivers Badge		£10.50	3.9%	£10.50
Replacement Door Stickers		£31.00	3.9%	£32.00
Replacement Fare Card		£5.00	3.9%	£5.00
Bonnett Crest		£31.00	3.9%	£32.00
Add Adhesive Plate Holder		£15.00	3.9%	£16.00
Licensing Act 2003 (set by Sec of State)				
Premises Licence & Club Premises Certificate				
Initial Fee				
Band A	F	£100.00	NA	£100.00
Band B	F	£190.00	NA	£190.00
Band C	F	£315.00	NA	£315.00

Band D	F	£450.00	NA	£450.00
Band E	F	£635.00	NA	£635.00
Multiplier for Bands D & E for business exclusively or primarily selling alcohol.				
Band D (x 2) Application	F	£900.00	NA	£900.00
Band D (x 2) Annual Charge	F	£640.00	NA	£640.00
Band E (x 3) Application	F	£1,905.00	NA	£1,905.00
Band E (x 3) Annual Charge	F	£1,050.00	NA	£1,050.00
Annual Fee				
Band A	F	£70.00	NA	£70.00
Band B	F	£180.00	NA	£180.00
Band C	F	£295.00	NA	£295.00
Band D	F	£320.00	NA	£320.00
Band E	F	£350.00	NA	£350.00
Exceptionally Large Events				
5000 to 9999 persons	F	£1,000.00	NA	£1,000.00
10000 to 14999 persons	F	£2,000.00	NA	£2,000.00
Personal Licences				
Grant	F	£37.00	NA	£37.00
Replacement/Amendment		£10.50	3.9%	£10.50
Temporary Event Notices				
Application	F	£21.00	NA	£21.00
Licensing Act 2003 (Miscellaneous Charges)				
Theft, loss of premises licence or summary	F	£10.50	NA	£10.50
Provisional Statement for new premises being built	F	£315.00	NA	£315.00
Notification of change of name & address	F	£10.50	NA	£10.50
Application to vary person as premises supervisor	F	£23.00	NA	£23.00
Transfer of Premises licence	F	£23.00	NA	£23.00
Interim authority notice following death of licence holder	F	£23.00	NA	£23.00
Notification of change of name or alteration to club rules	F	£10.50	NA	£10.50
Change of registered address of club	F	£10.50	NA	£10.50
Theft, loss etc of personal licence	F	£10.50	NA	£10.50
Theft, loss of temporary event notice	F	£10.50	NA	£10.50
Change of name and address	F	£10.50	NA	£10.50
Freeholder notification of licensing matters(1 year)	F	£21.00	NA	£21.00
Miscellaneous				
Acupuncture, Tattooing, Ear Piercing, Electrolysis PREMISES		£161.00	3.9%	£167.00
Acupuncture, Tattooing, Ear Piercing, Electrolysis PERSONS		£80.00	3.9%	£83.00
Amendment of registration documents		£24.00	3.9%	£25.00
Replacement of registration documents		£10.00	3.9%	£10.00
Waste Oil Burners, renewal	F	£124.00	NA	£124.00
Petrol Vapour recovery	F	£122.00	NA	£122.00
Contaminated Land Enquiries - 1st hour		£81.00	3.9%	£84.00
Contaminated Land Enquiries - Each Subsequent hour		£42.00	3.9%	£44.00
Food Premises Register				
Single Page Copy		£16.00	3.9%	£17.00
Copy Containing Information regarding a particular category by Hand		£133.00	3.9%	£138.00
Copy Containing Information regarding a particular category by post		£202.00	3.9%	£210.00
Full Copy Register By Hand		£389.00	3.9%	£404.00
Full Copy Register By Post		£410.00	3.9%	£426.00
Food Export Certificate		£59.00	3.9%	£61.00
Food Hygiene Rating Scheme re-score visit				£150.00
Gambling Act 2005				

Bingo premises Licence New	M	£3,500.00	NA	£3,500.00
Annual Fee	M	£1,000.00	NA	£1,000.00
Variation	M	£1,750.00	NA	£1,750.00
Licence transfer	M	£1,200.00	NA	£1,200.00
Reinstatement of licence	M	£1,200.00	NA	£1,200.00
Provisional Statement	M	£3,500.00	NA	£3,500.00
Adult Gaming Centre New	M	£2,000.00	NA	£2,000.00
Annual Fee	M	£1,000.00	NA	£1,000.00
Variation	M	£1,000.00	NA	£1,000.00
Licence transfer	M	£1,200.00	NA	£1,200.00
Reinstatement of licence	M	£1,200.00	NA	£1,200.00
Provisional Statement	M	£2,000.00	NA	£2,000.00
Notification of change	F	£25.00	NA	£25.00
Family Entertainment Centre. New	M	£2,000.00	NA	£2,000.00
Annual fee	M	£750.00	NA	£750.00
Variation	M	£1,000.00	NA	£1,000.00
Licence Transfer	M	£950.00	NA	£950.00
Reinstatement of licence	M	£950.00	NA	£950.00
Provisional Statement	M	£2,000.00	NA	£2,000.00
Betting Premises Licence. New	M	£3,000.00	NA	£3,000.00
Annual fee	M	£600.00	NA	£600.00
Variation	M	£1,500.00	NA	£1,500.00
Licence Transfer	M	£1,200.00	NA	£1,200.00
Reinstatement of licence	M	£1,200.00	NA	£1,200.00
Provisional Statement	M	£3,000.00	NA	£3,000.00
Gaming & Machine Permits (Prescribed Fees)				
UNLICENSED Family Entertainment Gaming Machines. Application	F	£300.00	NA	£300.00
Renewal	F	£300.00	NA	£300.00
Prize Gaming application	F	£300.00	NA	£300.00
Renewal	F	£300.00	NA	£300.00
Change of name	F	£25.00	NA	£25.00
Copy of permit	F	£15.00	NA	£15.00
Licensed premises machine NOTIFICATION (2 machines or less)	F	£50.00	NA	£50.00
Licensed premises Machine Permit. (MORE THAN 2 MACHINES) new	F	£150.00	NA	£150.00
Licensed premises machine permit. variation	F	£100.00	NA	£100.00
CLUB MACHINE PERMIT				
Application-existing operator	F	£100.00	NA	£100.00
Application (holder of a Club Premises Certificate)	F	£100.00	NA	£100.00
Application (new applicant)	F	£200.00	NA	£200.00
Renewal	F	£200.00	NA	£200.00
Renewal for Club Premises Certificate Holder	F	£100.00	NA	£100.00
Variation of Permit	F	£100.00	NA	£100.00
Copy of Permit	F	£15.00	NA	£15.00
Annual Fee	F	£50.00	NA	£50.00
CLUB GAMING PERMIT				
Application (existing operator)	F	£100.00	NA	£100.00
Application (holder of a club premises certificate)	F	£100.00	NA	£100.00
Application (new applicant)	F	£200.00	NA	£200.00
Renewal for Club Premises Certificate holder	F	£100.00	NA	£100.00
Variation of Permit	F	£100.00	NA	£100.00
Copy of Permit	F	£15.00	NA	£15.00
Annual Fee	F	£50.00	NA	£50.00
LOTTERIES - SMALL SOCIETY LOTTERY				
1ST JANUARY – 31ST DECEMBER EACH YEAR				

REGISTRATION - Initial (Stat Fee)	F	£40.00	NA	£40.00
- Renewal (Stat Fee)	F	£20.00	NA	£20.00
Registered Fishermen (annual – set by Deed of Compromise)	F	£0.05	NA	£0.05
BOYS ASHORE TRADING CONSENT	F	£15.00	NA	£15.00
Sex Entertainment Venue		£2,101.00	3.9%	£2,183.00
Statements for Solicitors - fee recommended by HSE	F	£100.00	NA	£100.00
STREET TRADING				
INC HOT & COLD FOOD & MISCELLANEOUS GOODS, PER day		£34.00	3.9%	£35.00
Paid monthly in advance by Standing Order		£170.00	3.9%	£177.00
Discounted for traders applying annually and paying by monthly standing order.		£1,711.00	3.9%	£1,778.00
Ice Cream Vans (static)		£954.00	3.9%	£991.00
Ice Cream Vans (rounds)		£954.00	3.9%	£991.00
Approved Markets				
One Market (Hastings Town Centre) annual		£198.00	3.9%	£206.00
Monthly event or less (St Leonards) annual		£29.00	3.9%	£30.00
Touting, Hawking, Photography - (E. Sussex Act 1981 S.32)		£87.00	3.9%	£90.00
Voluntary Surrender Certificate		£62.00	3.9%	£64.00
Highways				
Pavement Licence (until Sept 2021)	F	£100.00	N/A	£100.00
Scrap Metal				
Site Licence (3 year licence)		£369.00	3.9%	£383.00
Collectors Licence (3 year licence)		£288.00	3.9%	£299.00

- * Subject to advertisement
- F Fixed by Stature
- M At maximum set by government

**APPENDIX B
OPERATIONAL SERVICES DIRECTORATE ENVIRONMENT AND PLACE**

Pest Control fees 2022-23

All prices include VAT at the standard rate

	Charges 2021-22	Percentage Increase	Charges 2022-23	Concessionary 2022-23 (50% / 25% reduction)
Domestic Premises				
Rats	£40	3.9%	£42	Free
Mice - Initial	£85	3.9%	£88	£66
Mice - Revisits	£48	3.9%	£50	£37
Wasp Nest	£85	3.9%	£88	£66
Fleas up to 6 rooms	£107	3.9%	£111	£55
Fleas each additional room	£31	3.9%	£32	£17
Other insects up to 6 rooms	£153	3.9%	£159	£108
Other insects each additional room	£27	3.9%	£28	£21
Call out charge where treatment declined	£45	3.9%	£47	No Concession
General Charges				
Invoice fee	£34	3.9%	£35	No Concession

NB: Concessionary charge is a 25% discount with the exception of fleas where the discount is 50%. There is no concessionary charge for Rats.

APPENDIX B
OPERATIONAL SERVICES
DIRECTORATE ENVIRONMENT AND
WASTE MANAGEMENT FEES FROM 1 JANUARY 2022
Waste management fees 2022-23

	Charges 2021-22	Percentage Increase	Charges 2022-23
1 Green Waste annual fee	£70.00	3.9%	£73.00
2 Bulky Waste 3 items	£35.00	0.0%	£35.00

All prices include VAT at the standard rate

NB: Any additional information on the charges above should be referenced to the above lines (number in column A)

APPENDIX B

OPERATIONAL SERVICES DIRECTORATE ENVIRONMENT AND PLACE ALLOTMENTS FROM 1 APRIL 2022

	Charges 2021- 22	Percentage Increase	Charges 2022- 23
Rent per rod per year	£9.05	3.9%	£9.40
Water charge per rod per year	£1.82	3.9%	£1.89

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OPERATIONAL SERVICES
DIRECTORATE
REGENERATION AND
CULTURE

APPENDIX C

LIFT FARES (EAST & WEST) FEES AND CHARGES 2022-23

Category	Charges 2021-22	Percentage Increase	Charges 2022-23
Adult Return	£4.00	5.0%	£4.20
Child Return	£2.50	4.0%	£2.60
Concessions	£2.50	4.0%	£2.60
Adult Group	£2.75	9.1%	£3.00
Child Group	£1.85	8.1%	£2.00
Family - up to 2 adults 3 Children	£11.00	5.0%	£12.00
Adult Season	£51.60	6.6%	£55.00
Child Season	£35.10	5.4%	£37.00
Weekly ticket adult	£12.10	7.4%	£13.00
Weekly ticket child	£6.60	6.0%	£7.00
Weekly ticket family	£31.80	6.9%	£34.00

OPERATIONAL SERVICES
DIRECTORATE
REGENERATION AND CULTURE
SPORTS AND RECREATION FEES AND CHARGES 2022-23

APPENDIX C

Site Name	Charges 2021-22	Percentage Increase	Charges 2022-23
Football			
Adult Pitch - one off game	£84.50	5.0%	£88.50
Junior Pitch - one off game	£56.00	5.0%	£59.00
Under 8/9 pitch - one off game	£50.50	5.0%	£53.50
Adult Pitch - for the season (biweekly)	£684.00	5.0%	£718.00
Junior Pitch - for the season (biweekly)	£359.00	5.0%	£377.00
Under 8/9 pitch - for the season (biweekly)	£224.00	5.0%	£235.00
Cricket			
All day game	£135.00	5.0%	£142.00
Afternoon game	£72.50	5.0%	£76.50
Evening games	£61.50	5.0%	£64.50
Bowls			
Adult - per session	£7.40	5.4%	£7.80
Senior citizens - per session	£4.40	4.5%	£4.60
Adults - per hour	£4.40	4.5%	£4.60
Senior citizens - per hour	£3.30	6.0%	£3.50
Season Ticket	£140.00	5.0%	£147.00
Season Ticket 2 instalments total	£155.00	5.0%	£163.00
Wood Hire	£3.10	6.4%	£3.30
Locker Rental	£14.30	5.0%	£15.30
Tennis			
Adult	£8.80	4.5%	£9.20
Junior	£4.40	4.5%	£4.60
Students (I.D Required)	£8.70	3.4%	£9.00
Tennis Racket Hire	£4.95	11.1%	£5.50
Putting			
Adult	£4.40	4.5%	£4.60
Junior	£3.10	9.7%	£3.40
Senior	£3.10	9.7%	£3.40
Multi use games areas			
Multi use games areas	£34.00	5.0%	£36.00

OPERATIONAL SERVICES
DIRECTORATE
REGENERATION AND CULTURE

APPENDIX C

CHALETS AND PRIVATE HUTS FEES AND CHARGES 2022-23

Site Name	Charges 2021-22	Percentage Increase	Charges 2022-23
Marina	£1,981.00	10.0%	£2,179.10
Solarium	£1,981.00	10.0%	£2,179.00
West Marina Front Row	£1,367.00	2.1%	£1,396.00
West Marina Back Row	£1,308.00	2.1%	£1,335.00
West of Haven & Glyne Gap HBC Beach Huts	£1,898.00	2.1%	£1,938.00
White Rock Chalets	£1,392.00	10.0%	£1,531.00
Victoria - Peak	£91.00	200.0%	£273.00
Victoria - off Peak	£72.00	139.0%	£172.00
Full Season	£1,416.00	50.0%	£2,124.00
West of Haven front	£709.00	2.1%	£724.00
West of Haven Middle/Back	£592.00	2.1%	£604.00
Glyne Gap east	£533.00	10.0%	£586.00
Glyne Gap West	£474.00	10.0%	£521.00
Tackle Huts	£216.00	2.1%	£221.00
Tackle Huts Large	£432.00	2.1%	£441.00
Inboard Boats	£164.00	2.1%	£167.00
Rowing/Outboard Boats	£90.00	2.1%	£92.00
Boxes	£75.00	2.1%	£77.00
Winch Hand	£70.00	2.1%	£71.00
Winch Power	£139.00	2.1%	£142.00
Administration fee	£152.00	0.0%	£152.00

OPERATIONAL SERVICES DIRECTORATE
REGENERATION AND CULTURE
EVENT FEES AND CHARGES 2022-23

APPENDIX C

	Charges 2021-22	Percentage Increase	Charges 2022-23
Bandstand - private hire (with mains per 4hrs)	£63.00	10.0%	£69.00
Bandstand - private hire (Without mains per 4hr)	£41.00	10.0%	£45.00
Bootfair - the oval - Day	£615.00	10.0%	£677.00
Funfairs - small - Week	£2,369.00	10.0%	£2,606.00
Funfairs, circuses - large - Day	£1,103.00	10.0%	£1,213.00
Hire of open space for small commercial event - Day	£700.00	25.0%	£875.00
Hire of open space for medium commercial event - Day	£1,250.00	25.0%	£1,563.00
Hire of open space for large commercial event - Day	£1,850.00	25.0%	£2,313.00
Hire whilst event shut - Day	£449.00	25.0%	£561.00
Hire of land for charity/not for profit event	£0.00	0.0%	£0.00
Park closure order (East Sussex Act)	£739.00	10.0%	£813.00
Booking Fee - All Events	£0.00	0.0%	£0.00

OPERATIONAL SERVICES DIRECTORATE
REGENERATION AND CULTURE
MUSEUM FEES AND CHARGES 2022-23

APPENDIX C

Site Name	Charges 2021-22	Percentage Increase	Charges 2022-23
Venue Hire			
Ceremonies			
Ceremony	£450.00	5.5%	£475.00
Ceremony + Refreshments	£650.00	7.7%	£700.00
Ceremony + Reception	£950.00	5.3%	£1,000.00
Room			
Charities/Local Groups, 10am-5pm (per room, per hour)	£20.00	0.0%	£20.00
Charities/Local Groups, from 5pm (per room, per hour)	£45.00	10.0%	£50.00
Commercial, 10am-5pm (per room, per hour)	£25.00	0.0%	£25.00
Commercial, from 5pm (per room, per hour)	£55.00	8.5%	£60.00
Exhibition			
The Walkway (per day in 4, 6 or 8 week blocks)	£15.00	0.0%	£15.00
Extras			
Tea and coffee (per person)	£1.50	0.0%	£1.50
Tea, coffee and biscuits (per person)	£1.95	0.0%	£1.95
Projector, screen, flipchart	£10.00	0.0%	£10.00
Learning/Schools & Groups			
Self-guided	£0.00	0.0%	£0.00
Facilitated visits for Hastings Borough Council schools	£0.00	0.0%	£0.00
Facilitated visits for children's groups, pre-schools, non-borough, language and independent schools (per child)	£1.50	0.0%	£1.50
Outreach [2] (10am-12noon or 1pm-3pm)	£50.00	3.9%	£52.00
Loans Box (per month)	£10.00	0.0%	£10.00
Late return of loan box (per day)	£10.00	0.0%	£10.00
LEGO Innovation Studio (per child)	£3.00	0.0%	£3.00
Collections/Archaeological Archives			
Archaeological Archives (per deposit)	£100.00	3.9%	£104.00
Archaeological Archives (per additional finds box)	£75.00	3.9%	£78.00
Archaeological Archives (per additional archive box)	£35.00	3.9%	£36.00
Images			
Photocopy A4 (per page)	£0.50	0.0%	£0.50
Photocopy A3 (per page)	£0.75	0.0%	£0.75
High Resolution Image Digital[1] (per image)	£0.00	0.0%	£0.00
Reproduction Rights			
Non-commercial uses - CC BY-NC-ND Licence	£0.00	0.0%	£0.00
Books, newspaper editorial, magazines and journals (for first image and + £10 per additional image)	£75.00	3.9%	£78.00
Books, newspaper editorial, magazines and journals (multiple countries/languages) (for first image and + £20 per additional image)	£200.00	25.0%	£250.00
Digital	£75.00	3.9%	£78.00
Staff Time			
Research, first 30 mins free (per hour)	£50.00	3.9%	£52.00
Requested Talks[2] (per hour)	£50.00	3.9%	£52.00
Externally funded projects:			
o Museum and Cultural Development Manager (per day)	£300.00	0.0%	£300.00
o Collections and Engagement Curator (per day)	£250.00	0.0%	£250.00
o Museum and Schools Programme Officer (per day)	£250.00	0.0%	£250.00

o Other officers (per day)	£200.00	0.0%	£200.00
o Museum Visitor Service Assistants (per day)	£150.00	0.0%	£663.00

[1] Where we do not have a high resolution digital image the cost of the professional photographer fees will also be r

[2] When outside of Hastings Borough Council boundary travel at £0.50 per mile will be added to the cost

Site Name	Charges 2021-22	Percentage Increase	Charges 2022-23
Outline Applications			
1 Sites up to and including 2.5 hectares (price per 0.1 hectare)	£462 per 0.1 hectare	0.0%	£462 per 0.1 hectare
2 Sites in excess 2.5 hectares to a maximum of £150,000	£11,432 + £138 per 0.1 hectare	0.0%	£11,432 + £138 per 0.1 hectare
Householder Applications			
4 Alterations/extensions to a single dwellinghouse, including works within boundary	£206	0.0%	£206
Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent) - Dwelling Houses			
6 Alterations/extensions to two or more dwellinghouses, including works within boundaries	£407	0.0%	£407
7 New dwellinghouses (up to and including 50)	£462 per dwelling house	0.0%	£462 per dwelling house
8 New dwellinghouses (for more than 50)	£22,859 + £138 per additional dwelling house	0.0%	£22,859 + £138 per additional dwelling house
Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent) - not dwelling houses, agricultural, plant nor			
10 Gross floor space to be created by the development:			
11 No increase in gross floor space or not more than 40sq m	£234	0.0%	£234
12 More than 40 sq m but not more than 75 sq m	£462	0.0%	£462
13 More 75 sq m but not more than 3,750 sq m	£462 for each 75 sq m or part thereof	0.0%	£462 for each 75 sq m or part thereof
14 More than 3,750 sq m	£22,859 + £138 for each additional 75 sq m in excess of 3,750 sq m to a maximum of £300,000	0.0%	£22,859 + £138 for each additional 75 sq m in excess of 3,750 sq m to a maximum of £300,000
Full Applications - land used for agriculture or agricultural purposes			
16 Gross floor space to be created by the development:			
17 Not more than 465 Sq m	£96	0.0%	£96
18 More than 465 but not more than 540 sq m	£462	0.0%	£462
19 More than 540 but not more than 4,2015 sq m	462 for first 540 sq m + 462 for each 75 sq m (or part thereof) in excess of 540 sq m	0.0%	462 for first 540 sq m + 462 for each 75 sq m (or part thereof) in excess of 540 sq m
20 More than 4215 Sq m	22859 + 138 for each 75 sq m (or part thereof) in excess of 4,124 sq m up to a maximum of £300,000	0.0%	22859 + 138 for each 75 sq m (or part thereof) in excess of 4,124 sq m up to a maximum of £300,000
Full Applications - erection of glasshouses on land used for the purposes of agriculture			
22 Gross floor space to be created by the development:			
23 Not more than 465 sq m	£96	0.0%	£96
24 More than 465 sq m	£2,580	0.0%	£2,580
Full Applications - erection, alteration or replacement of plant or machinery.			
26 Gross floor space to be created by the development:			
27 Not more than 5 hectares	£462	0.0%	£462
28 More than 5 hectares	£22,859 + £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £300,000	0.0%	£22,859 + £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £300,000
Applications other than Building Works			
30 Car parks, service roads or other accesses for existing uses	£234	0.0%	£234
31 Waste - (use of land for disposal of refuse or waste material or deposit or material remaining after extraction or storage of materials)			
32 Site area not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)	0.0%	£234 for each 0.1 hectare (or part thereof)
33 Site area more than 15 hectares	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000	0.0%	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000

34	Operations connected with exploratory drilling for oil or natural gas			
35	Site area not more than 7.5 hectares	£508 for each 0.1 hectare (or part thereof)	0.0%	£508 for each 0.1 hectare (or part thereof)
36	Site area more than 7.5 hectares	£38,070 + additional £151 for each hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000	0.0%	£38,070 + additional £151 for each hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000
37	Operations (other than exploratory drilling) for the winning and working of oil or natural gas			
38	Site area not more than 15 hectares	£257 for each 0.1 hectare (or part thereof)	0.0%	£257 for each 0.1 hectare (or part thereof)
39	Site area more than 15 hectares	£38,520 + additional £151 for each 0.1 hectare in excess of 15 hectares up to a maximum of £78,000	0.0%	£38,520 + additional £151 for each 0.1 hectare in excess of 15 hectares up to a maximum of £78,000
40	Other operations (winning and working of minerals) excluding oil and natural gas			
41	Site area not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)	0.0%	£234 for each 0.1 hectare (or part thereof)
42	Site area more than 15 hectares	£34,934 + additional 138 for each 0.1 hectare in excess of 15 hectares up to a maximum of £78,000	0.0%	£34,934 + additional 138 for each 0.1 hectare in excess of 15 hectares up to a maximum of £78,000
43	The carrying out of any operations not coming within any of the above categories.	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028	0.0%	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028
44	The change of use of a building to use as one or more separate dwellinghouses, or other cases			
45	Not more than 50 dwellinghouses	£462 per dwelling	0.0%	£462 per dwelling
46	More than 50 dwellinghouses	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000	0.0%	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000
47	Other changes of use of a building or land	£462	0.0%	£462
48	Advertisements			
49	Relating to the business on the premises	£132	0.0%	£132
50	Advance signs which are not situated on or visible from the site, directing the public to a business	£132	0.0%	£132
51	Other advertisements.	£462	0.0%	£462
52	Lawful Development Certificate			
53	Certificate of Existing use or Operation, lawful not to comply with any condition or limitation	£234	0.0%	£234
54	Certificate of Existing Use or operation	variable	0.0%	variable
55	Certificate of Proposed Use or operation	variable	0.0%	variable
56	Prior Approval			
57	Unless detailed below	£96	0.0%	£96
58	Telecommunications Code Systems Operators	£462	0.0%	£462
59	Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations.	£206	0.0%	£206
60	Proposed Change of Use of a building from a Retails (Use Class A1 or A2) Use or Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations	£206	0.0%	£206
61	For a Change of Use from Amusement Arcades/Centres and Casinos (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3) and Associated Building Operations	£206	0.0%	£206
62	For a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafes (Class A3), and Associated Building Operations	£206	0.0%	£206
	Construction of New Dwelling Houses under Part 20 of Schedule 2 of the 2015 Order where there are 50 or fewer new dwellinghouses	£334	0.0%	£334

	Construction of New Dwelling Houses under Part 20 of Schedule 2 of the 2015 Order where more than 50 new dwellinghouses are proposed	£16525 plus £100 for each dwellinghouse in excess of 50 subject to a maximum fee of £300,000	0.0%	£16525 plus £100 for each dwellinghouse in excess of 50 subject to a maximum fee of £300,000
63	Reserved Matters			
64	Application for approval of reserved matters following outline approval	£462	0.0%	£462
65	Conditions			
66	Application for removal or variation of a condition following grant of planning permission	£234	0.0%	£234
67	Request for confirmation that one or more planning conditions have been complied with - householder	£34	0.0%	£34
68	Request for confirmation that one or more planning conditions have been complied with - non householder	£116	0.0%	£116
69	Application for a Non-Material Amendment Following a Grant of Planning Permission			
70	Applications in respect of householder developments	£34	0.0%	£34
71	Applications in respect of other developments	£234	0.0%	£234
72	Application for Permission in Principle			
73	Site area charge (for each 0.1 hectare or part thereof)	£402	0.0%	£402
74	No fee incurred			
75	For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person	£0	0.0%	£0
76	An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted	£0	0.0%	£0
77	Listed Building Consent	£0	0.0%	£0
78	Prior Approval for demolition of unlisted buildings within conservation areas.	£0	0.0%	£0
79	Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal	£0	0.0%	£0
80	If the proposal is the first revision of an application for development of the same character or description on the same site by the same applicant within 12 months of making the earlier application if withdrawn or the date of decision if granted or refused (including signs only if withdrawn or refused) and NOT a duplicate application made by the same applicant within 28 days An application for a Free Go needs to be received by 5pm on the working day it expires (e.g. if a Decision Notice is dated 12 March 2015 the Free Go can be submitted up to and including 5pm on 12 March 2016).	£0	0.0%	£0
81	If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995. I.e. where the application is required only because of a direction or planning condition removing permitted development rights.	£0	0.0%	£0

82	If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation	£0	0.0%	£0
83	There is no fee for a prior approval application where a planning application for the same site is submitted at the same time by or on behalf of the same person	£0	0.0%	£0
84	DISCRETIONARY CHARGES FOR NON STATUTORY SERVICES without VAT			
85	Self-Assessment Do I need permission – redirect to self-assessment form on web	£0	3.9%	£0
86	Checking of Self-Assessment form	£82	3.9%	£85
87	Do I need permission where no self assessment form is available	£82	3.9%	£85
88	Query for information that is publically accessible – redirect to relevant part of web site eg Is my site is a conservation area? This does not provide an assessment or professional opinion in respect of those facts. Is my tree covered by a Tree Preservation Order?	£0	3.9%	£0
89	List of Planning applications for site - redirect to web (full not history not available on web)	£0	3.9%	£0
90	FOI	£0	3.9%	£0
91	Complaint Letter	£0	3.9%	£0
92	List of Planning applications for site (no assessment or advice provided)	£46	3.9%	£48
93	Permitted Development rights removed check	£82	3.9%	£85
94	Additional charge if site visit required to check if Permitted Development rights removed	£163	3.9%	£169
95	Lawful Use Check - to confirm the planning use of a premises (informal advice). A lawful determination can be made through the submission of Certificate of Lawful Use	£163	3.9%	£169
96	In respect of the Lawful Use Check - each site visit	£163	3.9%	£169
	General query regarding procedure or policy - Householder/Minor apps	new		£85
	General query regarding procedure or policy - Major apps	new		£170
97	Request for EIR information - hourly rate of staff - not subject to inflation)	£35	3.9%	£36
98	Pre app household letter	£82	3.9%	£85
99	Pre app household letter and meeting	£163	3.9%	£169
100	Any additional Householder pre app meeting (per meeting)	£163	3.9%	£169
101	Pre application advice – letter (non householder –minor/ residential development (1 and 3 units)/ change of use / for commercial extensions)	£413	3.9%	£429
102	Pre application advice - letter and meeting (non householder - minor residential development (1 and 3 units)/ change of use / for commercial extensions)	£491	3.9%	£510
103	Pre application advice - letter – minor / other / residential development (4 and 9 units) or other minor applications	£529	3.9%	£550
104	Pre application advice - meeting and letter –minor / other / residential development (4 and 9 units) or other minor applications	£834	3.9%	£867
105	Pre application advice - letter for business premises where there is no increase in floorspace and no change of use	£90	3.9%	£94
106	Pre application advice - letter and meeting for business premises where there is no increase in floorspace and no change of use	£222	3.9%	£231
107	Pre app advice – letter for major schemes (over 10 dwellings or 1000sq m)	£665	3.9%	£691
108	Pre app advice – meeting and letter for major schemes (over 10 dwellings or 1000sq m)	£1,250	3.9%	£1,299

109	Pre-application advice - Householder in Conservation Area - Letter only	£123	3.9%	£128
	Pre-application advice - Householder in Conservation Area - Letter and Meeting	£163	3.9%	£169
110	Pre-application advise for Listed Buildings (Householder) letter	£247	3.9%	£257
111	Pre-application advise for Listed Buildings (Householder) letter and meeting	£370	3.9%	£384
112	Pre application advise for Listed Building Applications - letter only (all other)	£490	3.9%	£509
113	Pre application advise for Listed Building Applications - letter and meeting (all other)	£775	3.9%	£805
114	An additional cost for each specialist attending any pre application meeting	£190	3.9%	£197
115	Pre-application forums (for 30 dwellings or more)	£2,052	3.9%	£2,132
116	Pre- application queries submitted as part of enforcement work, will be subject to the above noted fees			
117	Advice and queries in relation to previously approved applications not falling within rows 88 to 91 (under column A) above	£163	3.9%	£169
118	Validation Meetings – for checking of applications prior to submission	£90	3.9%	£94
119	Confirmation of closure of enforcement case	£90	3.9%	£94
120	Confirmation of compliance with enforcement notices for those who seek confirmation as to whether an Enforcement Notice has been complied with, where the answer cannot be given from our existing records. The fee needs to be paid in advance.	£74	3.9%	£77
121	Confirmation of compliance with listed building consent for those who seek confirmation of compliance with Listed Building Consent. The fee needs to be paid in advance.	£245	3.9%	£255
122	Confirmation of compliance with section 106 planning obligations for those who seek confirmation of compliance with legal agreements. The fee needs to be paid in advance	£407	3.9%	£423
123	High Hedge Dispute Mediation	£741	3.9%	£770
124	Fee for refunds for applications that are withdrawn or returned before validation - householders	£31	3.9%	£32
	Fee for refunds for applications that are withdrawn or returned before validation - non majors	£41	3.9%	£43
	Fee for refunds for applications that are withdrawn or returned before validation - majors	£51	3.9%	£53
	Fee for refunds for pre-applications that are withdrawn or returned before validation - householders	£20	3.9%	£21
	Fee for refunds for pre-applications that are withdrawn or returned before validation - non majors	£41	3.9%	£43
	Fee for refunds for pre-applications that are withdrawn or returned before validation - majors	£51	3.9%	£53

125 Regulation 75 Application Check whether permitted development or prior approval would not significantly affect a European site, alone or in combination with other plans and projects. Pursuant to The Conservation of Habitats and Species Regulations 2017	£202	3.9%	£210
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OPERATIONAL SERVICES DIRECTORATE
HOUSING AND BUILT ENVIRONMENT
STREET NAMING AND LOCAL LAND FEES AND
CHARGES 2022-23

APPENDIX D

Street Naming and Numbering	Charges 2021-22	Percentage Increase	Charges 2022-23
Naming of a new street	£176.50	3.9%	£183.50
Naming and numbering a new development or redevelopment (Unit)	£176.50	3.9%	£183.50
Naming and numbering a new development or redevelopment(address)	£88.30	3.9%	£91.30
Naming or numbering a new individual property	£88.30	3.9%	£91.30
Renaming or renumbering once the new development has been agreed	£88.30	3.9%	£91.30
Renaming or renumbering existing properties	£88.30	3.9%	£91.30
Confirmation of property postal address	£44.15	3.9%	£46.15
Street renaming/renumbering at resident request (unit)	£176.50	3.9%	£183.50
Street renaming/renumbering at resident request (address)	£88.30	3.9%	£91.30

Local Land Charges	Charges 2020-21	Percentage Increase	Charges 2021-22
CON 29R Search	£222.23	3.9%	£231.23
CON 29R Additional parcels of land	£14.55	3.9%	£15.55
CON 29O Enquiries	£19.82	3.9%	£20.82
CON 29O Additional Enquiries	£34.95	3.9%	£35.95
LLC1 Search - Official search of the Register	£49.00	3.9%	£51.00
LLC1 Search - Single part of Register	£6.65	3.9%	£6.95
LLC1 Additional Parcels of Land	£4.80	3.9%	£5.00
Personal Search of the Local Land Charges Register	Free	-	Free

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OPERATIONAL SERVICES DIRECTORATE
Environment & Place
Off Street Pay and Display Parking
2022-23

Appendix E

Parking Place		Current Charges 2021/22 Per hour		Parking Place	Percentage Increase	Proposed Charges 2022/23 Per hour	
Castle Hill Road Pelham Place Rock a Nore Rd The Bourne	1	£1.80	Castle Hill Road Pelham Place Rock a Nore Rd The Bourne	5.6%	1	£1.90	
	2	£3.30		6.1%	2	£3.50	
	3	£4.40		4.5%	3	£4.60	
	5	£6.60		4.5%	5	£6.90	
	10	£7.80		5.1%	10	£8.20	
	24	£9.00		5.6%	24	£9.50	
Carlisle Parade The Pier St. Margaret's	1	£1.40	Carlisle Parade The Pier St. Margaret's	7.1%	1	£1.50	
	2	£2.10		4.8%	2	£2.20	
	3	£2.80		10.7%	3	£3.10	
	5	£4.00		5.0%	5	£4.20	
	10	£6.80		4.4%	10	£7.10	
	24	£8.00		5.0%	24	£8.40	
Priory Street Multi Storey £1 on Sunday All other days 7am to 9pm	1	£1.40	Priory Street Multi Storey £1 on Sunday All other days 7am to 9pm	7.1%	1	£1.50	
	2	£2.10		4.8%	2	£2.20	
	3	£2.80		10.7%	3	£3.10	
	5	£4.00		5.0%	5	£4.20	
	10	£6.80		4.4%	10	£7.10	
	24	£8.00		5.0%	24	£8.40	
Crystal Square	1	£0.80	Crystal Square	12.5%	1	£0.90	
	2	£1.30		7.7%	2	£1.40	
	3	£1.80		5.6%	3	£1.90	
	4	£2.30		4.3%	4	£2.40	
Cornwallis Street Car Park	1	£1.40	Cornwallis Street Car Park	0%	1	£1.40	
	2	£2.10		0%	2	£2.10	
	3	£2.70		0%	3	£2.70	
	4	£4.00		0%	4	£4.00	
Grosvenor Gardens	1	£1.30	Grosvenor Gardens	7.7%	1	£1.40	
	2	£2.00		5.0%	2	£2.10	
	3	£2.60		3.8%	3	£2.70	
	4	£3.80		5.3%	4	£4.00	
Summerfields Falaise Rd Falaise Hall	1	£0.50	Summerfields Falaise Rd Falaise Hall				
	2	£1.00		0%	2	£0.60	
	3	£1.50		0%	3	£1.10	
	4	£2.00		5%	4	£2.10	
Hastings Country Park 8am to 4pm	2	£2.50	Hastings Country Park 8am to 4pm	4.0%	2	£2.60	
	8	£3.50		5.7%	8	£3.70	

OPERATIONAL SERVICES DIRECTORATE
Environment & Place
Off Street Pay Season Tickets and Permits
2022-23

Appendix E

Permit Type	Current Charge 2021-22	Percentage Increase	Proposed Charge 2022-23
Annual Season	£730.00	4.8%	£765.00
Quarterly Season	£205.00	4.9%	£215.00
Monthly Season	£80.00	6.3%	£85.00
Weekly Season	£30.00	16.7%	£35.00
			£0.00
Reserved Space Annual Only	£900.00	5.0%	£945.00
Russel Street Reserved Space	£675.00	5.2%	£710.00
Annual Only			£0.00
Restricted Zone Annual	£500.00	5.0%	£525.00
Restricted Zone Quarterly	£160.00	6.3%	£170.00
Restricted Zone Monthly	£55.00	9.1%	£60.00
Bourne, High Street and Grand Parade Residents Annual	£500.00	5.0%	£525.00
Bourne, High Street and Grand Parade Quarterly	£150.00	6.7%	£160.00
Grand Parade Motorcycle Permit	50% of car permit rate	0.0%	50% of car permit rate
Priory Street Restricted Zone Motorcycle Permit	25% of car permit rate	0.0%	25% of car permit rate
Hastings Country Park	£50.00	10.0%	£55.00

Agenda Item 9

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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